

**Minutes of Regular Monthly Meeting
Monday, October 19, 2020**

**The Board of Trustees
Clarendon School District Four**

A Regular Monthly Meeting of the Board of Trustees of Clarendon School District Four was held October 19, 2020, beginning at 6:33 PM at the Clarendon One Board Room in Summerton, SC and virtually via ZOOM Cloud Meetings.

CSD4 Board Chair, Mr. Jason Newsome, called the meeting to order at 6:33 PM.	CALL TO ORDER
Chairman Jason Newsome called the meeting to order at 6:33 PM. He welcomed all persons joining live and thanked them for attending the meeting.	CALL TO ORDER/WELCOME
Quorum of trustees present for the Call to Order: Chairman, Mr. Jason Newsome; Vice Chair, Tony Junious; Secretary, Ethel Marshall; Parliamentarian, Ron Wingard; Luther Faulk; Alex Craven and Jennifer Powell	TRUSTEES PRESENT
District/School/Community officials present included: CSD3 Superintendent, Connie Dennis (<i>virtual</i>); CSD1,3 Personnel Director, Laura Fleming (<i>virtual</i>); CSD3 employee, Kim Lineberger (<i>virtual</i>); CSD4 Finance Director and CSD1 Finance Consultant, David Loadholt; CSD3 Executive Administrative Assistant, Harriett Cannon (<i>virtual</i>); CSD1 Board Secretary, John Bonaparte (<i>virtual</i>); Rhodes Branding Representatives, Austin Rhodes, Michael Belton, and Dan Wyan (<i>virtual</i>).	OFFICIALS PRESENT
Chairman Jason Newsome led the reciting of the pledge of allegiance. A moment of silence was observed.	PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE
Jennifer Powell moved, and Ethel Marshall seconded the motion to approve the consent agenda. The motion was carried unanimously.	CONSENT AGENDA
Dr. Angela Bain, Interim Superintendent, introduced and yielded the floor to the Rhodes Branding Representatives. Austin Rhodes shared a few highlights from the company’s history. Rhodes Branding is a local company that started two years ago. The group supports marketing needs for hundreds of schools across the country supporting over 300,000 students. Four logo designs were created by the company for Clarendon School District Four. Board members decided upon three of the options presented to share with the community for feedback. The colors blue, gold, and white will be incorporated into the final logo option chosen by the board. The company presented the district’s new landing page and a few additional pages created for the Clarendon School District Four website. Focus groups will be created to gather community input on the verbiage to be used on the website and clear communication points for the community served.	SUPERINTENDENT’S REPORT
Dr. Angela Bain, Interim Superintendent, shared the curriculum committee update. The team has been working since July in Grade Band Subcommittees. The subcommittee chairs and superintendents will meet to talk about the gains made in their teams. December 1 there will be a large presentation to the whole curriculum committee. The district is seeking a contract with Southern Regional	

Education Board (SREB). The group will come and analyze the current secondary and CATE offerings for Clarendon One, Two, and Three in an effort to inform the committee of the necessary course offerings.

Dr. Bain gave an update on Shared Services:

-September 8, 2020 shared services in Human Resources began. The team is working together and all employees from Clarendon One and Three have been in All Staff meetings were pertinent information was shared.

DISCUSSION ITEMS

Dr. Bain, Interim Superintendent, yielded the floor to Mr. David Loadholt, CSD4 Finance Director for an update on the Financial Accounting Systems and an Update on the Financial Position for Clarendon One and Three. Mr. Loadholt shared:

-Clarendon Four’s financial software is up and running. The district is transacting business on its own. Clarendon One (C1) is working to transfer their information to the new accounting system. C1 wants to run the rest of the year through the new accounting system in preparation for consolidation. Clarendon Four (C4) is working to reimburse C3 and C1 for all expenses paid for C4 until the financial software was in place. Through today, C4 has received over \$5 million from the state through Proviso 1.88. Mr. Loadholt also shared the current expenditures of C4. Monthly financial reports will be made beginning next month.

-C3 is on track for this year according to their budget.

-As the Finance Consultant of C1, Mr. Loadholt shared that there were three items that needed to be addressed. Of those items, the State deposits have to be made. The Federal deposits are in process. The items are being addressed step by step. C1’s board has frozen spending and requested that the three major items be paid in 30 days. The State Department of Education has taken over financial operations for C1. As a result, Mr. Loadholt reports directly to Molly Spearman, State Superintendent.

-Mr. Loadholt has not begun a deep look into Clarendon 3’s finances.

Dr. Bain opened the floor for discussion on the location for the Clarendon School District Four District Office. There is no contiguous land, so the conversation must begin with the understanding that there may need to be some satellite offices. There are several items to take in account such as technology needs. The board will tour C1 facilities to determine a Summerton satellite facility.

EXECUTIVE SESSION

Tony Junious moved, and Alex Craven seconded the motion to go into Executive Session at 8:05 PM to discuss Personnel Matters – Organizational Chart. The motion was approved unanimously.

TRUSTEES PRESENT

The Public Session of the Board of Trustees Meeting was reconvened at 9:20 PM with the following trustees present: Mr. Jason Newsome, Mr. Tony Junious, Ms. Ethel Marshall, Mr. Ron Wingard, Mr. Luther Faulk, Ms. Jennifer Powell, and Mr. Alex Craven.

ACTION ITEMS

The Board received and review Policy AA – School District Legal Status, Policy AC – Nondiscrimination – Equal Opportunity, Policy ACE – Service Animals_ Public AC, Policy ADA – School District Goals and Objectives, Policy ADA-R – School District Goals and Objectives, Policy ADB- Drug and Alcohol-Free

Workplace and Schools, Policy ADC – Tobacco Free School District, Policy ADF – District Wellness, Policy CA – Administration Goals – Priority Objectives, Policy CB – School Superintendent, Policy CBA – Qualifications of Superintendent, Policy CBC – Superintendent’s Duties and Responsibilities, Policy CBD – Superintendent’s Contract, Policy CBI – Evaluation of Superintendent, Policy CC- Administrative Organization, Policy CCB – Line and Staff Relations, Policy CFA- School Principals – Building Administrators, Policy CFC – Assignment and Transfer of School Administrators, Policy CH – Policy Implementation, and Policy CM – School District Annual Reports for second reading.

The Board received and reviewed Policy DJ- Purchasing, DJ -R - Model School District Procurement Code FINAL, Policy DJGA – Sales Calls and Demonstrations, Policy DK – Payment Procedures, Policy DKA – Payroll Procedures – Schedules, Policy DKB – Salary Deductions, Policy DKC – Expense Authorization – Reimbursement, Policy DM – Cash in School Buildings, and Policy DN – School Properties Disposition for first reading.

Mr. Tony Junious, Vice Chairman and Chairman of the Policy Subcommittee, reviewed the changes to the policies with the board.

Tony Junious moved, and Ron Wingard seconded the motion to approve polices from Section A as presented for second reading. The motion was approved unanimously.

Tony Junious moved, and Luther Faulk seconded the motion to approve polices from Section C as presented for second reading. The motion was approved unanimously.

Tony Junious moved, and Ron Wingard seconded the motion to approve polices from Section D with the necessary corrections for first reading. The motion was approved unanimously.

Tony Junious moved, and Ethel Marshall seconded the motion to approve the minutes from meetings held June 15, 2020, June 25, 2020, July 20, 2020, July 27, 2020, August 17, 2020, August 24, 2020, and September 21, 2020 with any necessary corrections. The motion was approved unanimously.

There being no further business, Jennifer Powell moved, and Ron Wingard seconded the motion to adjourn the meeting at 9:25 PM. The motion was carried unanimously.

ADJOURNMENT

Respectfully submitted by:

Mr. Jason Newsome, Board Chairman

Mrs. Ethel Marshall, Board Secretary